

## STEP Program



Sandwick Technical Education Project is an initiative that is structured to continue the exploration and preparation of job-related skills to students, so they can be prepared for part time work during their schooling years, and for work after graduation within the trades. Currently, we are offering skills related to electrical, plumbing, welding, cooking, carpentry, and masonry along with certifications to support entrance into the workforce.

Students can sign up through their Work Experience office for the six-day exploration. The students will work out of Sandwick School once a week for six weeks on a set day, ex. Tuesdays for six weeks.

The STEP program will continue to provide students with certifications and/or training for:

- Ladder safety
- WHIMIS
- Supervisor Management
- Scaffolding
- Fall Arrest
- Lockout

The student workday is from 9:00am to 2:45pm.

**RISKS:** Students will be working with electricity, working with hand and power tools, concrete and will be exposed to chemicals. Protective gear is provided.

**30 HRS:** If you need your 30hrs for graduation you will have the opportunity on day 4 to get this set up. At the completion of the program, you will receive your sign off for your 30hrs.

**Scheduled Dates to attend:** \_\_\_\_\_

For additional information, please contact your school Careers Department.

**Location: Sandwick Technical School**  
**2947 Rennison Rd**  
**Courtenay, BC**  
**V9N 7J3**

## STEP Registration Form

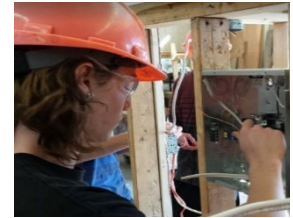
Name of Participant: \_\_\_\_\_

Age: \_\_\_\_\_

School: \_\_\_\_\_

Student Cell: \_\_\_\_\_

IEP?  Yes  No Allergies (food etc.): \_\_\_\_\_



**Student Expectations for STEP:** Students entering the STEP program will focus on developing their safety skills while working as a team to create a safe and productive job site. The STEP Program aims to prepare students to successfully enter the trades. Students are expected to maintain a high level of work ethic while always following the safety guidelines of the program. Students should discuss with their Work Experience Coordinator/teacher what they would like to learn while in **STEP**. An “exit interview” will occur on day six of the program.

Parent/Guardian Names: \_\_\_\_\_

Parent/guardian phone number: \_\_\_\_\_

Emergency daytime contact number: \_\_\_\_\_

Medical #: \_\_\_\_\_

Medical Alert?  \_\_\_\_\_ If yes explain \_\_\_\_\_



**Every effort is made to provide a safe working environment; however, there are risks inherent in the activities undertaken.**

It is important that the student and parent/guardian have read the above and discussed the STEP program with the school staff. We understand the nature of the work and the hazards involved.

Student name: \_\_\_\_\_ Student signature \_\_\_\_\_

Parent/Guardian name: \_\_\_\_\_ Parent/Guardian signature: \_\_\_\_\_

Date: \_\_\_\_\_