

# ÉCOLE ROBB ROAD ÉLÉMENTAIRE / Comox Valley School (SD71)

Stéphane LeBlanc, Principal/Directeur • Beth Peddle, Vice-Principal/Directrice-adjointe 1909 Robb Avenue, Comox, BC V9M 2C9 • Telephone (250) 339-6864 • Fax (250) 339-6871

### Welcome to the 2024-2025 School Year

Another exciting school year is just around the corner at École Robb Road. We hope summer has been leisurely and restful for everyone. Our skilled and dedicated team of teachers and staff is busily preparing for the school year and we are excited to see students and families return next week.

Here are a few key items and friendly reminders as summer wanes:

- **1. First morning of school** Wednesday, September 4<sup>th</sup>, from 8:40 11:45 am (new Kindergarten students do not attend). Students will go to their new classrooms.
- **2. Class placement** 2024-2025 student/class placement will be communicated to families via email late afternoon/early evening on Tuesday, September 3rd. Please note that office staff and teachers will not be able to give out class placement information before it is emailed on the 3rd. Be sure to check your email Tuesday evening / Wednesday morning for up-to-date information on class placement and where to meet your child's new teacher.
- <u>3. Second day of school and beyond</u> Thursday, September 5th from 8:40 2:30 (regular schedule for everyone except Kindergarten).
- **4.** New students/families (gr. 1-7) New Grade 1-7 students and families are invited to a visit and orientation session on Tuesday, September 3<sup>rd</sup>, at 2:30 pm. Meet at the school's front doors.
- <u>5. New Kindergarten Students</u> We will be welcoming 60 new kindergarten students this year in 3 different K classes. The Kindergarten gradual entry process and schedules were emailed to K families in July. Please let us know if you need more information or didn't receive the June email.
- **6. School Supplies** (**K-7**) School supplies will be centralized through each classroom and have been subsidized by the Ministry of Education and SD71 through Student Affordability grants. They have provided 20\$, which means parents are asked to pay the remaining **20\$**. You can pay via cash or cheque but e-transfer is preferred at <a href="mailto:robbroad@sd71.bc.ca">robbroad@sd71.bc.ca</a>. Please be sure to write School Supplies 24-25 and your child's name. As always, parents are still expected to provide a backpack, lunch kit and water bottle. Families requiring financial assistance to pay for school supplies may contact any staff member.

#### 7. School / Bell / Recess Schedules

8:40 – Start of school day (bell)

10:40 – Morning recess (bell)

11:10 – End of morning recess (bell)

12:30 – Afternoon recess (bell)

1:00 - End of afternoon recess (bell)

2:30 – End of school day (bell)

## 8. School District Calendar – please click the following link for the 2024-2025 School Calendar

## <u>9. Staff</u>

Mme Shelly, Mme Chantal	Administrative Assistants (office)
Mme Ellis/Mme Simard, Mme Gowie, Mme Floucault,	Early Primary Teachers
Mme Reed, Mme MacGregor, Mme Pittman, Mme Hartman, Mme Travis, Mme Godel/Mme Simard, Mme Bournival, Mme Gabourie, M. Douglas	Primary Teachers
Mme Leith-Mills, Mme Comeau, Mme Rose, Mme Yourchik	Intermediate Teachers
Mme Kenny, Mme Letourneau/Mme Simard, M. Milani, Mme Lacombe/Mme Simard	Upper Intermediate Teachers
M. Sequeira and Mme Mayert	Music Teachers
Mme Pontus and Mme Sonja	Teacher Librarian and Library Clerk
Mme Eby (primary) and Mme Peatfield (intermediate)	Learning Support Teachers
Pauline Engisch	Indigenous Support Worker
Mme Griffin	Counsellor
Mme McDonald	Speech & Language Pathologist
Mme Vicky, Mme Diana, Mme Amber, Mme Kyra	Educational Assistants
Mr. Noe, Mr. Edward, Mr. Raymond	Custodians
M. LeBlanc and Mme Peddle	Principal and Vice Principal

**10. Parent Volunteers and Drivers**- Thank you for volunteering at the school. Many of our programs and student experiences wouldn't happen without the support of parent and community volunteers:

- a) **Criminal Record Check**: all volunteers (classroom, salad bar, coaching, drivers, etc...) must complete a criminal record check before starting. If you have done this during the previous 2 school years, your criminal record check is likely still valid. Office staff will contact any expired or expiring CR checks.
- b) **Drivers Abstracts and Insurance Documents**: Please note that all driver abstracts, insurance and driver's licence documents are shredded at the end of every school year.

Please click on the following link for more information: <u>Volunteers and drivers from our school's website</u>.

- <u>11. School Office Hours</u> The school office is open every day the week of August 28th from 8:00 am until 2:00pm, and regular hours (8:00 3:00) resume on September 3rd.
- <u>12. Non-Instructional Day</u> Tuesday, September 3<sup>rd</sup> is a Non-Instructional Day and students do not attend.
- **13.** Communication Every Monday morning before 7:00 am, you will receive a weekly update from me. Your child's teacher will also be in regular communication. Never hesitate to contact us with questions, concerns and celebrations!

#### 14. Dates to Remember

**Tuesday, September 3rd** – Non-Instructional Day (NO SCHOOL for STUDENTS) + New student / family orientation @ 2:30 pm

**Wednesday, September 4th** – First Day of School for students (8:40 am – 11:45 am)

Thursday, September 5<sup>th</sup> – First full day of school – regular hours from 8:40 – 2:30 pm

Tuesday, September 10<sup>th</sup> – Meet the Teacher Night (5:00 – 6:00 pm) + PAC Meeting at 6 pm

Friday, September 20th – Terry Fox Run

Friday, September 27<sup>th</sup> – Orange Shirt Day

Monday, September 30<sup>th</sup> – No School – National Day for Truth and Reconciliation

Wednesday, October, 2<sup>nd</sup> – Student Photo Day

We look forward to reconnecting with everyone over the next few weeks. Feel free to email me directly at <a href="mailto:stephane.leblanc@sd71.bc.ca">stephane.leblanc@sd71.bc.ca</a> if you have questions or concerns.

Enjoy the last week of summer!

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