

Highland PAC Meeting Minutes June 17, 2024

In Attendance: Melissa Preston (Vice Chair), Jennifer Vaino (Chair), Vivian Vaillant (DPAC Rep), Brooke Finlayson (DPAC rep), Brenda Cairncross, Stephanie Baker (acting Principal)

Online attendance: Spring Halasz (Treasurer), Susan Leslie (Trustee)

Regrets sent for: Laura Roberts (Principal)

Meeting called to order at 7:03 pm

Acknowledgement: We would like to acknowledge that we are on the traditional territories of the K'omoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.

Welcome & Introductions

Guest Presentation –

Approval of previous minutes (May 2024) – Motioned by Melissa Preston; seconded by Brenda Cairncross. All in favour. Motion carried.

Approval of agenda – Motioned by Brenda Cairncross; seconded by Vivian Vaillant. All in favour. Motion carried.

Correspondence – none

REPORTS:

Trustee Report (Susan Leslie)

- Strategic plan will be posted to website when completed
 - shared values – mission statement
 - restorative justice/suspensions, down from 690 - 5
 - get the learning back in the classroom
 - inquiry based learning
 - including - growth, equity, leadership, diversity, relationships, caring & compassion, safety, integrity
 - gaps in education
 - numeracy very low
 - literacy low
 - minority representation in courses – low, starts in Grades K-4

Chair Report – none

Treasurer Report (Spring)

- As of June 1st, 2024:
 - Gaming account \$19345.75 – \$0.02 interest
 - General account \$912.16 - \$98.00 Sign Gypsies, \$43.33 to Melissa for staff appreciation drinks
 - Funding Reimbursement Claim #2 was received for a total of \$3400.39. Spring Halasz motioned to pay the school this amount, it was seconded by Brooke Finlayson. All in favour, motion passed. A check with 2 signatures will be needed.

DPAC Report

- Full DPAC minutes for the last meeting held on June 3rd can be accessed via the following link:

<https://www.dropbox.com/scl/fi/pbc81pvuwxlsneg7f39nx/MINUTES-2024-06-03.pdf?rlkey=0820239hmvqdmek100ez49caa&e=1&st=pz4tg5xs&dl=0>

- Thank you to all volunteers
- Brooke F is on the sexual health committee
- Speaker series attendance online – low
- Ben V was able to give out 237 bike lights to Arden Elementary

The next DPAC meeting will be October 7th.

Principal's Report (Stephanie)

- What Has Been Happening
 - sports are finished
 - Track & Field placed at Provincials
 - Band concert
 - Grad – it didn't rain
 - Grade 8 Orientation was well attended
 - Awards Night
 - Bursary Night – how do we get more students to apply
 - schedules should be out this week
 - Round 3 of hires, 7 positions to fill
 - all Grade 12 assessments completed
 - yearbooks are out
 - 3 new Indigenous Support Workers at Highland
 - over the summer, electrical panel being upgraded, carpet being removed from some classrooms and linoleum being put in
 - PAC funding requests deadline September, to allow for new teachers to apply
 - Cape Scott Club sent us a video thank you

Old Business

Staff Appreciation – June 4th Spring – signage & balloons, Melissa – drinks, Jen – treats, Brooke & Vivian – flowers (June 3rd) advertised in weekly newsletter & Facebook, asked for volunteers and participants in the flower arranging. Brooke & Vivian didn't spend any money. Jen Vaino made a motion to reimburse Spring for the balloons \$48.96, Melissa Preston seconded the motion. All in favour. Motion carried. An e-transfer will be sent.

Vivian Vaillant made a motion to reimburse Spring \$75 for the 50/50 lottery licenses she applied for; Grad, Germany Exchange & Band (\$25 each) Brooke Finlayson seconded the motion, all in favour, motion carried. An e-transfer will be sent. The 3 clubs will reimburse PAC.

Feeding Futures – 50 lunches are being given out everyday – appreciated by students, more need to be made
Salad bar – are grants still available? How do we get volunteers? What do we need to buy? Where can we prep & serve?

New Business

A petition is circulating about the intersection at Guthrie & Pritchard. Council suggests a letter from PAC as well as a letter from the students, maybe the leadership students (Tami Jerome).

Next Meeting – September 16, 2024

Adjournment – Meeting adjourned at 8:20 pm