

Highland PAC Meeting Minutes September 16, 2024

In Attendance: Laura Roberts (Principal), Melissa Preston (Vice Chair), Jennifer Vaino (Chair), Spring Halasz (Treasurer), Brooke Finlayson (DPAC rep), Brenda Cairncross, Philip & Kim Grimmer, Jess Kaufman, Kandie Eschbaumer, Megan Cowling, Nikki Slack, Kristen Sanderson, Mike East, Colin Gallow, Lyn Crampton, Janet Wang, Gwen Elder

Online attendance:

Regrets sent for: Vivian Vaillant (DPAC Rep), Susan Leslie (Trustee)

Meeting called to order at 7:01 pm

Acknowledgement: We would like to acknowledge that we are on the traditional territories of the K'omoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.

Welcome & Introductions

Guest Presentation –

Approval of previous minutes (June 2024) – Motioned by Melissa Preston; seconded by Brooke Finlayson. All in favour. Motion carried.

Approval of agenda – Motioned by Brooke Finlayson; seconded by Melissa Preston. All in favour. Motion carried.

Correspondence – none

REPORTS:

Trustee Report (Susan Leslie) not in attendance

Chair Report – none

Treasurer Report (Spring)

- As of September 1st, 2024:
 - Gaming account \$1756.14 2 disbursements to the school were made
 - General account \$863.20
 - Spring made a motion to renew our BCCPAC membership from the inservice account. The cost has increased from \$75 to \$100. Brenda Cairncross seconded the motion. All in favour, motion passed. Spring will submit an invoice for payment
 - an explanation of the 2 types of account PAC has was given along with an explanation of what a gaming grant it
 - Spring also mentioned that any kind of fundraising that requires a license will need to be applied for at least 2 weeks in advance, as much prior notice as possible

DPAC Report

- [The first DPAC meeting of the year is October 7th](#)
- A brief explanation of what DPAC is was given.
- All are welcome to attend DPAC meetings. The minutes are always included in our minutes for reference

Principal's Report (Laura Roberts)

- a draft of the draft strategic plan has been given to school administrators, it includes an inclusive, holistic, and personalized approach to the core competencies. Focus on back in the classroom – flexible & hands on.
- A great resource for finding out what is going on at school is the Friday newsletter & the daily announcements posted on the school's website.
- Our enrolment is currently 677 funded students and 56 International students
- there are 36 sports teams running throughout the year
- this week will be club day – a chance to learn about & sign up for clubs; the clubs are student directed, if a bunch of students are interested in something and have a staff member involved – any club can be started.
- September 16-21 is consent week
- Registration forms and all waivers will be issued electronically, as well the \$10 activity fee can be paid through MyEd
- cell phone policy relates to the time from bell to bell. If a class is asked to use their personal device for something and a student doesn't have one – an iPad/laptop or equivalent will be made available. The district has an inclusive policy for technology (realistic & reasonable)
- Student Activity fees are being collected this year to help pay for 3 guest speakers throughout the year.
- For extracurricular sports, there is a base of \$35-\$40. From there depending on the level of the student, costs vary. Fundraisers will be used to help offset the costs.
- There are programs in place to help students who encounter a financial barricade for most things. Please speak directly with the Principal Laura Roberts.

Old Business – no old business was discussed

New Business

Tour de Rock, Brooke has asked about the possibility of collecting donations for Cst. Deley. It was suggested that a donation jar be put in the office and Brooke is going to do a write up for the weekly newsletter.

The Principal is looking for volunteers to help with the garden and the outdoor classroom – seats are needed.

Next Meeting – October 21, 2024

Adjournment – Meeting adjourned at 8:45 pm